

BONITA UNIFIED SCHOOL DISTRICT

Official Minutes of the Regular Board of Education
Meeting – Wednesday, December 10, 2008

Call To Order

10245. The regular meeting of the Board of Education was called to order at 6:00 p.m. by President, Charles Coyne at the Education Center 115 West Allen Avenue, San Dimas, California.

Members Present

Charles Coyne, President
Patti Latourelle, Vice President
Glenn Creiman
Jim Elliot, Member
Diane Koach, Member
Brooke Stavang, Student Board Representative-BHS
Marisa Payan, Student Board Representative-Ed Jones
Educational Center
Leah Dunbar, Student Board Representative-SDHS

Staff Members Present

Gary Rapkin, Superintendent
Curtis Frick, Assistant Superintendent – HRD
Lois Klein, Assistant Superintendent – Ed Services
Ann Sparks, Assistant Superintendent - Business Services

REQUESTS TO SPEAK ON CLOSED SESSION AGENDA ITEMS

No requests.

CLOSED SESSION

The meeting convened in Closed Session at 6:02 p.m. to consider:

- Conference With Labor Negotiators Pursuant to Government Code 54957.6 District Designated Negotiator, Bonita Unified School District, Teachers Association (BUTA) and Classified Employees Association (CEA).
- Public Employee Discipline/Dismissal/Release. Pursuant to Government Code Section 54957.

OPEN SESSION

10246. The meeting reconvened in Open Session at 7:10 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

10247. No action was taken in Closed Session.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chuck Coyne.

APPROVAL OF AGENDA ORDER AND CONTENT

10248. Motion by Mr. Elliot seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes approving agenda order and content.

REQUESTS TO SPEAK ON OPEN SESSION AGENDA ITEMS

No requests.

FEATURED PRESENTATION

Holiday Choral Performance

An excellent holiday choral performance was given by the Lone Hill Middle School Choralairs and was conducted by Nancy Wolfe.

ANNUAL ORGANIZATIONAL MEETING

President

10249. Motion by Ms. Koach seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes, electing Ms. Latourelle as President of the Board of Education.

An honorary engraved gavel was presented to Chuck Coyne for his service as President of the Board of Education.

Vice President

10250. Motion by Mr. Elliot, seconded by Mr. Coyne and carried by 5 Ayes, 0 Noes, electing Diane Koach as Vice President of the Board of Education.

**San Antonio Regional Occupational
Program Board of Directors**

10251. Motion by Mr. Coyne, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes, appointing Ms. Latourelle as representative to the San Antonio Regional Occupational Program Board of Directors.

10252. Motion by Ms. Latourelle, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes, appointing Mr. Elliot as the Alternate Representative.

**Los Angeles County Committee on
School District Organization**

10253. Motion by Mr. Creiman, seconded by Mr. Coyne and carried by 5 Ayes, 0 Noes, appointing Ms. Koach as representative to elect members to the Los Angeles County Committee on School District Organization.

**California School Boards
Legislative Network**

10254. Motion by Mr. Coyne, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes, appointing Mr. Elliot as representative to the California School Boards Legislative Network.

**Los Angeles County School
Trustees Association**

10255. Motion by Mr. Coyne, seconded by Ms. Koach and carried by 5 Ayes, 0 Noes, appointing Mr. Creiman as representative to the Los Angeles County School Trustees Association.

La Verne Ad Hoc Committee

10256. Motion by Mr. Coyne seconded by Ms. Koach and carried by 5 Ayes, 0 Noes, appointing Ms. Latourelle as representative to the La Verne Ad Hoc Committee.

10257. Motion by Mr. Creiman, seconded by Ms. Koach and carried by 5 Ayes, 0 Noes, appointing Mr. Coyne as representative to the La Verne Ad Hoc Committee.

ORGANIZATIONAL MEETING – Cont.

- San Dimas Ad Hoc Committee 10258. Motion by Mr. Coyne seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes, appointing Ms. Koach as representative to the San Dimas Ad Hoc Committee.
10259. Motion by Mr. Creiman, seconded by Mr. Coyne and carried by 5 Ayes, 0 Noes, appointing Mr. Elliot as representative to the San Dimas Ad Hoc Committee.
- La Verne/San Dimas Education Foundation 10262. Motion by Ms. Latourelle, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes, appointing Mr. Coyne as representative to the La Verne/San Dimas Education Foundation.
- Board of Education Dates for December 2008 – December 2009 10263. Motion by Mr. Coyne, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes, approving the Board of Education Meeting dates as listed for December 2008 through December 2009.

COMMUNICATION-STUDENT BOARD REPRESENTATIVES

Brooke Stavang, Student Board Representative from Bonita High School addressed the Board and reported on the current activities and events taking place at Bonita High School. She reported Project Full Bellies is underway. Classrooms have boxes in which to collect items for local charities. The Battle of the Bands takes place this Friday. The seniors' master draft for their senior projects is due this week. The Quad area will be decorated for the holiday season.

Marisa Payan, Student Board Representative from Chaparral High School/Ed Jones Educational Center, addressed the Board and reported on the current activities and events taking place at Chaparral High School/STAR Center. She reported that the CAHSEE intervention classes are underway to help students prepare for the exam. Leadership is collecting toys for the City of Hope. The toys will be donated in the name of Sarah Stewart, a teacher who is currently out on illness leave. The students are becoming a Culture of Readers. A time period is set aside for students to read in each of the classrooms prior to the start of the class. Everyone is enjoying this program and finding it difficult to stop at the end of the allotted time period. The Accelerated Readers program is also being utilized for the students. The leadership class has made stockings to sell as a fundraiser for the school.

COMMUNICATION-STUDENT BOARD REPRESENTATIVES

Leah Dunbar, Student Board Representative from San Dimas High School addressed the Board and reported on the current activities and events taking place at San Dimas High School. She reported that the San Dimas Homecoming parade was a great success. She reviewed the results of the CIF fall sports playoffs. The AP Environmental Science class enjoyed a recent camp-out trip in Mecca Hills, which was a very successful event for the students.

APPROVAL OF MINUTES

10264. Motion by Mr. Elliot, seconded by Ms. Koach and carried by 5 Ayes, 0 Noes, approving the Minutes of the November 5, 2008 Regular Meeting of the Board of Education.

CONSENT AGENDA

10265. Motion by Mr. Coyne, seconded by Ms. Koach and carried by 5 Ayes and 0 Noes, approving all items on the Consent Agenda.

Extended & Overnight
Educational Field Trips

10266. Approved extended and overnight educational field trip as listed. Itinerary is on file in the Educational Services Department.
- a. San Dimas High School Girls Varsity Basketball Team to attend Holiday Tournament, San Diego, CA, December 26-30, 2008
 - b. Bonita High School Girls Varsity Water Polo Team to compete in the America's Finest City Tournament, San Diego, CA, January 22-24, 2009
 - c. Lone Hill Middle School 8th grade students to participate in the Washington, D.C. Trip, Jamestown and Williamsburg, VA, May 22-27, 2009.

Memorandum of Understanding
Between BUSD and LACOE for
Bilingual Teacher Training

10267. Approved Memorandum of Understanding between Bonita Unified School District and Los Angeles County Office of Education to participate in the Bilingual Teacher Training Program for the 2008-2009 school year.

CONSENT AGENDA

Amended Memorandum of
Understanding Between BUSD
And Tri-City Mental Health
Center

10268. Approved amended Memorandum of
Understanding between Bonita Unified School
District and Tri-City Mental Health Center for the
2008-2009 school year.

SELPA Plan for Special
Education

10269. Approved Special Education Local Plan Area
(SELPA) Local Plan for Special Education.

Special Education Reimbursements
December 10, 2008 to
June 30, 2011

10270. Approved reimbursements between Bonita Unified
School District and special education parents for
December 10, 2008 to June 30, 2011.
a. Reimbursement to parents of special education
student #50901792 for an educational therapy
program, not to exceed \$32,000 for the period
from December 10, 2008 through June 30,
2011.
b. Reimbursement to parents of special education
student #50901792 for mileage reimbursement,
not to exceed \$7,400 for the period from
December 10, 2008 through June 30, 2011.

Payment per Settlement Agreement
For Special Education Student
#980400130 and #401025

10271. Approved payment of attorney's fees per settlement
agreement for special education students
#980400130 and #401025 for the 2008-2009
school year.

Payment per Settlement Agreement
For Special Education Student
#50901792

10272. Approved payment of attorney's fees per settlement
agreement for special education student
#50901792 for the 2008-2009 school year.

"A" and "B" Warrants

10273. Approved and/or ratified "A" (payments for school
employees) and "B" warrants (payment for
equipment, supplies and for the services of non-
school employees) as listed.

Purchase Orders

10274. Approved and/or ratified purchase orders
(authorization for purchase of equipment, supplies
and the services of non-school employees) as
listed.

CONSENT- Cont.

Budget Transfers

10275. Approved budget transfers between major object codes, as presented.

**Independent Contract
Agreements**

10276. Approved Independent Contract Agreements between Bonita Unified School District and consultant(s)/contractor(s). Copies of each Independent Contract Agreement are kept on file in the Business Office.

- a. Jane Schaffer Enterprises
- b. The Amazing Bubble Guy
- c. Cabrillo Marino Aquarium
- d. Dr. Susan Brown
- e. Ray Plutko
- f. Michele Wagman
- g. Dr. Robert Patterson

Surplus Property

10277. Declared items as listed as surplus in accordance with Education Code 17545 and authorized disposal.

**Lease/Maintenance
Agreements**

10278. Approved lease/maintenance agreements for District equipment.

**Third Month Enrollment
Report**

10279. Approved Third Month Enrollment Report as of November 14, 2008.

**Facility Use Request-
National Junior Basketball
League**

10280. Approved facility use request by National Junior Basketball League for Sunday use of San Dimas High School gymnasium.

**Facility Use Request-
San Dimas Little League**

10281. Approved facility use request by San Dimas Little League for Sunday use of Ekstrand Elementary School fields.

**Amended Agreement Between
BUSD & John R. Byerly, Inc.**

10282. Approved Amended Agreement between Bonita Unified School District and John R. Byerly, Inc. for field inspection and laboratory testing services for construction at Ramona Middle School, the Ed Jones Educational Center, Allen Avenue, Ekstrand, Gladstone, Grace Miller, La Verne Heights, Oak Mesa and Roynon Elementary Schools.

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CONSENT- Cont.

Agreement between BUSD &
Escape Technologies-On-Line
5 Conversion

10283. Approved Agreement between Bonita Unified School District and Escape Technologies for On-Line 5 Conversion.

Amended Agreement between
BUSD & Dougherty &
Dougherty Architects-Ramona

10284. Approved Amended Agreement between Bonita Unified School District and Dougherty and Dougherty Architects LLP to provide architectural and engineering services for modernization of facilities at Ramona Middle School.

Amended Agreement between
BUSD & Golden State Labor
Compliance-Royon & Ramona

10285. Approved Amended Agreement between Bonita Unified School District and Golden State Labor Compliance for labor compliance services related to the modernization projects at Royon Elementary School and Ramona Middle School.

Authorize Statement of
Qualifications Requests for
Measure AB Projects

10286. Authorized staff to issue Statement of Qualifications Requests for architectural and engineering services for Measure AB projects.

Mileage Reimbursement
Rate Effective January 1, 2009

10287. Approved mileage reimbursement rate effective January 1, 2009.

Change Order #1 Bid 07-08:08
At Royon-Alquest Technologies

10288. Approved Change Order #1 Bid 07-08:08 for digital intercom, clock and bell system at Royon Elementary School – Alquest Technologies, Inc.

Change Order #1 Bid 07-08:10
At Oak Mesa-Sturgeon General

10289. Approved Change Order #1 Bid 07-08:10 for the purchase and installation of a relocatable building at Oak Mesa Elementary School – Sturgeon General.

CONSENT- Cont.

Change Order #1 Bid 07-08:16
At La Verne Heights-Alquest
Technologies, Inc.

10290. Approved Change Order #1 Bid 07-08:16 for
data/voice network cabling for modernization
projects at La Verne Heights Elementary School –
Alquest Technologies, Inc.

Change Order #1 Bid 08-09:03
At Bonita High School-Alquest
Technologies, Inc.

10291. Approved Change Order #1 Bid 08-09:03 for digital
intercom, clock and bell system at Bonita High
School – Alquest Technologies, Inc.

Change Order #1 Bid 08-09:04
At San Dimas High School-
Alquest Technologies, Inc.

10292. Approved Change Order #1 Bid 08-09:04 for digital
intercom, clock and bell system at San Dimas High
School – Alquest Technologies, Inc.

Change Order #3 Bid 07-08:11
At Allen Avenue-M.C.E.C., Inc.

10293. Approved Change Order #3 Bid 07-08:11 for
construction of modernization projects at Allen
Avenue Elementary School – M.C.E.C., Inc.

Change Order #3 Bid 07-08:13
At Gladstone-M.C.E.C., Inc.

10294. Approved Change Order #3 Bid 07-08:13 for
construction of modernization projects at Gladstone
Elementary School – M.C.E.C., Inc.

Change Order #3 Bid 07-08:15
At La Verne Heights-Harik
Construction

10295. Approved Change Order #3 Bid 07-08:15 for
construction of modernization projects at La Verne
Heights Elementary School – Harik Construction.

Change Order #7 Bid 06-07:11
At Ramona-Alquest Technologies,
Inc.

10296. Approved Change Order #7 Bid 06-07:11 for data
voice/network cabling for modernization projects at
Ramona Middle School – Alquest Technologies,
Inc.

Change Order #9 Bid 06-07:17
At Roynon-Morillo Construction

10297. Approved Change Order #9 Bid 06-07:17 for
construction of modernization projects at Roynon
Elementary School – Morillo Construction.

CONSENT- Cont.

Change Order #10 Bid 06-07:18
At Ramona-Morillo Construction

10298. Approved Change Order #10 Bid 06-07:18 for construction of modernization projects at Ramona Middle School – Morillo Construction.

Change Order #12 Bid 06-07:14
At Ekstrand-Angeles
Contractor, Inc.

10299. Approve Change Order #12 Bid 06-07:14 for construction of modernization projects at Ekstrand Elementary School – Angeles Contractor, Inc.

Notice of Completion Bid 08-09:03
At Bonita High School-
Alquest Technologies, Inc.

10300. Approved Notice of Completion for Bid 08-09:03 for digital intercom, clock and bell system at Bonita High School – Alquest Technologies, Inc.

Notice of Completion Bid 08-09:04
At San Dimas High School –
Alquest Technologies, Inc.

10301. Approved Notice of Completion for Bid 08-09:04 for digital intercom, clock and bell system at San Dimas High School – Alquest Technologies, Inc.

Authorized Signatures

10302. Approved providing Los Angeles County Office of Education with signatures of the Superintendent, Assistant Superintendent of Business Services, Assistant Superintendent of Human Resources Development, Assistant Superintendent of Educational Services and Senior Director of Fiscal Services to sign Warrants, Orders for Salary Payment, Notices of Employment and Contracts and Purchase and Payment Authorizations, as designated, signatures of Directors, Principals, Assistant Principals and Coordinators to sign approvals for Payment of Invoices, as designated, signature of Director of Purchasing to sign Purchase Orders, as designated and signatures of the Board of Education members.

Budget Development Calendar
For Fiscal Year 2009-2010

10303. Approved Budget Development Calendar for fiscal year 2009-2010.

Certificated Personnel Report

10304. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed.

CONSENT- Cont.

Classified Personnel Report

10305. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed.

Educational Conferences

10306. Approved Classified/Certificated attendance at conferences, conventions, workshops and meetings as listed. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325.

Certification of Management
Personnel as Teacher Evaluators

10307. Approved certification of management personnel as teacher evaluators for the 2008-2009 school year in accordance with Board Policy 4120.

Agreement between BUSD &
Escalante Professional
Services

10308. Approved Agreement between Bonita Unified School District and Escalante Professional Services to provide athletic trainer services at San Dimas High School for the 2008-2009 school year.

A .375 FTE Allocation for
Instructional Aide at
Ekstrand for 2008-2009

10309. Approved .375 Full Time Equivalent (FTE) allocation for an Instructional Aide position at Ekstrand Elementary School for the 2008-2009 school year.

Donations

10310. Accepted with thanks the donation of gifts valued at \$200.00 as determined by the donor and in accordance with Education Code 35273 and directed staff to send letters of appreciation to donors on behalf of the Board of Education and staff.

DISCUSSION/ACTION AGENDA
BUSINESS SERVICES

Report on Initial District-wide
Enrollment Projections

10311. Ann Sparks reported to the Board that it is necessary to analyze the current and projected District-wide enrollment for the purpose of budget development and to ensure that the 2009-2010 budget is based on appropriate enrollment data. Ms. Sparks reviewed the process for projecting District-wide enrollment for 2009-2010.

DISCUSSION/ACTION AGENDA-cont.

BUSINESS SERVICES-cont.

Report on Measure AB

10312. Ann Sparks introduce Steven McGuckin from Capital Program Management, who provided the Board with information regarding:
- 1) Project Timelines
 - 2) Architect Selections
 - 3) Construction Delivery Method Selections
 - 4) Development of the Master Program Budget
 - 5) Update of District Facility Standards

Report on Modernization
At Allen Avenue, Ekstrand,
Gladstone, La Verne Heights
And Roynon Elementary
Schools and Ramona Middle
School

10313. Representatives of Bernards reported to the Board on the progress of the District's modernization projects at Allen Avenue, Ekstrand, Gladstone, La Verne heights and Roynon Elementary Schools and Ramona Middle School.

HUMAN RESOURCES DEVELOPMENT

First Reading of Board Policy 4040-
Employee Use of Technology

10314. Motion by Mr. Coyne, seconded by Ms. Koach and carried by 5 Ayes, 0 Noes approved first reading of Board Policy 4040-Employee Use of Technology.

Mr. Frick indicated that the District is revising this Board Policy to include the use of cellular phone and mobile communications devises. The revision updates the current Board Policy with the California School Boards Association recommendations.

SUPERINTENDENT

Call for Nominations to California
School Boards Association
Delegate Assembly

10315. The Board of Education has the option to nominate candidates for service on the California School Boards Association Delegate Assembly. The Board opted not to nominate a candidate.

REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC

Community

No comments.

PTA

Mr. Doug Tubbs, PTA Council President addressed the Board and noted that he is pleased with the passage of Measure AB. Mr. Tubbs reminded the Board that December 12 is the PTA Council Holiday Luncheon. He noted that January 29, 2009 will be the Reflections Ceremony, which will be held at Lone Hill Middle School 6:00 to 8:00 p.m. He indicated that the Hands-On History fundraising is on-going and he hopes to be able to submit in January the last of the funds to be raised.

BUTA

No comments.

CSEA

Jody Grenier addressed the Board as the outgoing Chapter President and introduced the newly elected CSEA Chapter 21 Executive Board members:

Bonnie Perez, President
Pam Cook, Vice President
Connie Gutierrez, Secretary
Dennis Dineen, Treasurer
Marian Weischedel, CPRO
Leimomi Britt, Chief Job Stewart

Mr. Grenier expressed appreciation for the on-going cooperation between the District administration and Chapter 21 and thanked the Board for their support. The Board and Superintendent congratulated the new Executive Board members. Dr. Rapkin enforced the District's commitment to work together to further develop a good working relationship.

BUMT

No comments.

COMMUNICATIONS-BOARD/SUPERINTENDENT

Mr. Elliot congratulated the new CSEA leadership team. He publicly thanked the Lone Hill choir for a wonderful performance. He thanked Mr. Coyne for his year as President of the Board of Education and congratulated Patti Latourelle as the new President and Diane Koach as the new Vice President. Mr. Elliot wished everyone Happy Holidays.

Mr. Creiman expressed appreciation for the quality of the holiday performances throughout the District. He noted that all the fall sports at both of the comprehensive high schools qualified for CIF and complimented everyone involved in sports for being well behaved and acting with good sportsmanship. He wished everyone Merry Christmas and Happy Holidays.

COMMUNICATIONS-BOARD/SUPERINTENDENT-Cont.

Mr. Coyne congratulated the newly elected CSEA leadership and Patti Latourelle as the new President and Diane Koach as the new Vice President of the Board. He reported attending a presentation of the District's Reading Project and noted that it was well-received by the parents and is an excellent program for Bonita Unified School District students. He wished everyone Happy Holidays.

Ms. Koach congratulated the newly elected CSEA leadership and expressed looking forward to working with them. She noted that she enjoyed both the Lone Hill choral performance that she attended on December 9 and tonight's performance as well. She wished everyone a very Merry Christmas.

Ms. Latourelle reflected that Winter Break is always a great time for families to have quality time. She congratulated the newly elected CSEA leadership. She wished everyone Happy Holidays.

Dr. Rapkin congratulated Chuck Coyne for an outstanding year as Board President. He congratulated Patti Latourelle as the new President and Diane Koach as the new Vice President. He thanked the Board for their continued commitment to the programs in Bonita Unified School District. He congratulated the new CSEA Executive Board and looks forward to building a partnership. Dr. Rapkin wished everyone Happy Holidays.

MEETING DATES

The next Regular Meeting of the Board of Education will be held on Wednesday, January 14, 2000, at 7:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

The Board adjourned at 9:39 p.m.

Gary Rapkin, PhD, Superintendent
Secretary to the Board of Education

